

**TREETOP PARK**  
**Executive Board Meeting**  
Thursday, September 18, 2025  
Virtual via Zoom

**Trustees Attending Executive Meeting:**  
Karthi Subramanian, Kathe Scott, Ding Han  
**Ex-officio:** Mostafa Sharif of Reliable Property Management

**The Executive Board meeting was called to order at 6:05 pm.**  
**Minutes from Executive Session:**

**1. Approve Minutes of prior meeting**

Board approved August 14, 2025 Board Meeting Minutes

**2. Approve Financials: All financial items on track.**

Current details online in Buildium Report.

Current values: 08-31-2025

a. Net Operating       ≈ \$ 59,000

b. Reserves            ≈ \$ 180,324

Reserve total after Building 4 expenses and Fence repairs paid.

c. Delinquents        ≈ \$ one past 30 days

Mostafa will be in contact with the unit owner past 30 days

All financials are as expected with all current bills paid.

**3. Community Maintenance Updates**

a. Roadway patching: will start in late September. We will have solid plan with clear email communication with maps for the community by end of this week (Fri Nov 19<sup>th</sup>)

1. Driveways: Phase1 begins Monday, September 29  
Phase 2 begins Thursday, October 2

2. Roadways: Phase 3 begins Monday, October 6  
Phase 4 begins Wednesday, October 8

b. Final cost of building 4 siding work and painting: \$57,250  
Final cost of fence repair: \$4637.50

**4. Annual Meeting Planning:**

a. When: Thurs Jan 22<sup>nd</sup>

b. Where: Meeting will again be ZOOM on-line.

1. A number of unit owners have indicated they would very much prefer online meeting as it's easier for them.

c. In the interest of re-establishing a 5 person board 3 positions are open.

d. **The Board encourages Unit Owners to consider serving on the Board.**  
**It is an excellent way to become familiar with the community, meet your neighbors and also learn about the day to day operations and financial challenges and concerns of the community.**

e. Candidates should submit a brief statement of their interest and qualifications to RPM by Dec 12, 2025

f. RPM will send out by USPS an Annual Packet that will include candidate letters, voting by proxy forms, Annual Budget by December 19  
Proxy votes to be mailed or emailed to RPM by Jan 1, 2026

5. **Review of Task/Action List:** Nothing new
6. **Community Correspondences:**  
Several unit owners contacted RPM with issues
7. **Any other questions/concerns?** None
8. **Next Board Meeting: Oct 23<sup>rd</sup>**  
Agenda item - Preliminary 2026 budge

**The TTP Board MEETING was adjourned at 7:06 pm.**

Respectfully submitted



Kathe Scott  
TTP Clerk  
Unit #58

**TTP Board Meetings: via Zoom unless otherwise noted.**  
**Next Board meeting: October 23, 2025**  
**Post Executive Open Session upon request only: 7:15 pm**